

18 November 1975

MEMORANDUM FOR: Chief, Policy & Plans Group

STAT ATTN :

SUBJECT : Types of Records Maintained in OS Registry

In response to the memorandum from the DD/P&M dated 19 September 1975, Subject, MBO Objective OS-D 01-76, the records maintained by the OS Registry may be categorized as follows:

Policy Files	Must be kept
Legislative Policy	Should be kept
Yearly Administrative Files	Should be kept
Headquarters Regulations, Notices, Bulletins, OS Notices & Directives	Must be kept
3 x 5 Control Cards	Should be kept

Chief, OS Registry

STAT